

## Your SILA application checklist for ACT & NSW for-purpose CEOs

From gathering essential documents to perfecting your personal responses, this checklist covers every crucial step to help you navigate the SILA application process with confidence.

### **STEP ONE: CHECK YOUR ELIGIBILITY**

1. You are the CEO, or hold an equivalent leadership role, of a for-purpose organisation (i.e. a not-for-profit, charity or social enterprise, Aboriginal Community Controlled Organisation or an organisation registered under the CATSI Act).
2. You have demonstrable senior management experience in the for-purpose sector and have been in your current role for a minimum of one year.
  - Please get in touch with us if you don't meet this requirement but are still interested in applying.
3. Your organisation has an annual revenue greater than \$1 million.
  - Medium sized organisations in regional and rural areas with sufficient capacity to participate in the program may combine revenue and in-kind support to reach the \$1m threshold.
4. You are based in the Australian Capital Territory or New South Wales, and you are an Australian citizen or Permanent Resident.
5. You are available for the entire duration of the program and have your organisation's support to attend on the program dates published, including a 3-month sabbatical.
6. You have an identified 2IC or Step-Up Leader, who will work in the CEO role when you are participating in the SILA retreats and sabbatical period.

### **STEP TWO: GATHER YOUR SUPPORTING DOCUMENTS**

As part of the application process, you are required to submit:

1. A letter of support from your Board Chair
2. An up-to-date CV
3. The latest audited accounts from your organisation
4. A high-res headshot

### **STEP THREE: RESPOND TO THE SELECTION QUESTIONS (200 words per question)**

1. What about the SILA Program specifically interests you and what do you personally hope to gain from the experience?
2. Why is this the right time for you to participate in this leadership program? What will be the biggest barrier for you and how would you address this?
3. When you reflect on your leadership philosophy and approach, how would you characterise your leadership and what have you learnt in developing this?
4. Reflecting on major and significant learnings during the development of your career, what are two key insights about yourself that you have gained?
5. How do you approach diversity of ideas and thoughts, especially when they differ from your own?
6. What are your visions and aspirations for broader societal and systemic change that the SILA Program will help you realise?
7. How will this program advance your organisation's impact and how might you use the capacity funding to achieve this?

### **STEP FOUR: APPLY**

Apply between March 3 and April 6, 2025, via our [online application form](#).

As part of our commitment to accessibility and diversity, we will consider video and verbal applications if an online, written application is a barrier to participation. If you would like to consider a video or verbal application, please email [sila@unsw.edu.au](mailto:sila@unsw.edu.au)

Good luck!